



CITY OF LODI COUNCIL COMMUNICATION

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AGENDA TITLE: Quarterly Report of Purchases Between \$5,000 and \$20,000

MEETING DATE: May 17, 2006

PREPARED BY: City Manager

RECOMMENDED ACTION: Information only. This report is made to the City Council in accordance with Lodi Municipal Code §2.12.060.

BACKGROUND INFORMATION: During the 1st calendar quarter of 2006, the following purchases were awarded. Background information for each purchase is attached as Exhibits A through R.

Exh	Date	Contractor	Project	Award Amt.
A	01/04/06	Dell, Inc.	GIS Workstation and Peripherals	\$ 5,394.48
B	01/09/06	Kleinfelder Inc	Environmental Test, Survey, Killelea	\$ 7,118.00
C	01/09/06	Arborwell	Tree Trimming, Removal, Grinding	\$ 5,692.50
D	01/17/06	Jenchem	WSWPCF Effluent Treatment - Polymer	\$ 9,051.00
E	01/18/06	M P C-G, LLC	Finance Dept Computer Replacement	\$ 9,202.93
F	02/01/06	Rexel Norcal Valley	Upgrade Software for Well 4R System	\$ 5,864.01
G	02/02/06	General Pacific	Electric Inventory Replenishment	\$ 6,325.60
H	02/03/06	Valley Crest Tree Co.	Tree Trimming, North School Street	\$ 8,600.00
I	02/09/06	DLT Solutions, Inc	AutoCAD Subscription Renewals	\$ 6,622.32
J	02/14/06	Treadwell & Rollo Inc	Central Plume Monitoring Services	\$20,000.00
K	02/10/06	Rayvern Lighting Inc	Cherokee Ln streetlight Replacements	\$ 5,650.41
L	02/17/06	Western Highway Prod.	Street Div. Inventory Replenishment	\$ 5,950.51
M	02/22/06	Republic Sales & Mfg	Digester Gas Compressor Replacement	\$ 9,026.20
N	02/24/06	EBSCO Subscription Svc	Library Periodicals Subscriptions	\$ 9,898.44
O	03/08/06	Pacific Products & Svcs	Gas-powered Drill/Driver/Breaker	\$ 5,646.10
P	03/20/06	Websoft Developers	Enhancement to MapGuide Software	\$ 5,000.00
Q	03/30/06	Golden State Flow Meas.	10" Water Meter	\$16,984.18
R	03/23/06	Jenchem	WSWPCF Effluent Treatment - Polymer	\$ 9,051.00

FISCAL IMPACT: Varies by project. All purchases were budgeted in the 2005-2006 Financial Plan.

FUNDING: Funding as indicated on Exhibits.

Ruby R. Paiste

Ruby Paiste, Interim Finance Director

Prepared by Joel Harris, Purchasing Officer

cc: Deputy City Manager
Public Works Director
Electric Utility Director
Library Services Director
I S D Manager

James R. Krueger

James R. Krueger
Deputy City Manager

APPROVED: *Blair King*

Blair King, City Manager

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: GIS Workstation and Peripheral Equipment
DEPARTMENT: Community Development
CONTRACTOR Dell, Inc.
AWARD AMOUNT: \$5,394.48
DATE OF RECOMMENDATION: January 4, 2006

BIDS OR PROPOSALS RECEIVED:

Dell, Inc. \$5,394.48
(City Standard, per Res. 2005-108)

“NO BID” or NO RESPONSE RECEIVED:

N/A

BACKGROUND INFORMATION & BASIS FOR AWARD:

Recently Peter Pirnejad met with and discussed the benefits of a City-wide Geographic Information System (GIS) with all the department heads including James Krueger. During those discussions Peter described the City's need for a GIS and identified potential cost saving in the elimination of redundant data sets throughout various departments. Peter has proposed the formation of a GIS steering committee made up of one member of each department and sharing the cost of acquiring the needed hard and software components to implement a pilot program. The Steering Committee will investigate the costs versus the benefits of having a GIS as well as identify potential revenue sources in the way of user and impact fees to subsidize the ongoing maintenance and development of said system.

The proposal received unanimous support from Police, Fire, Electric Utilities, Public Works, Internal Services including ISD, and Community Development. Considering the shared benefit of exploring such a system all the department heads agreed in sharing the cost of purchasing a pilot system.

Resolution 2005-108 provides for purchase of PCs from M P C, Dell, and HP to allow for standardization in computer equipment in the City.

FUNDING: Shared by participating departments

Prepared by: Peter Pirnejad

Title: Senior Planner

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Environmental Test and Survey, Killelea Substation
DEPARTMENT: Electric Utility
CONTRACTOR Kleinfelder, Inc.
AWARD AMOUNT: \$7,118.00
DATE OF RECOMMENDATION: January 9, 2006

BIDS OR PROPOSALS RECEIVED:
Kleinfelder, Inc. \$7,118.00

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Killelea Substation is vital to the City's electric distribution system and was operational in the 1960s. Plans were prepared for reconstruction and expansion of the substation that includes acquisition of adjacent residential property. On August 3, 2005, the City Council approved the plans, specifications and advertisement of the project. During the pre-bid meeting potential contractors asked about the presence of hazardous materials. Considering the age of both substation facility and residential structure, it is prudent to conduct hazmat (e.g. asbestos, PCB, lead-based paint) testing. Recently, it was found that arc-chutes of the 12kV breakers contain asbestos materials. Established hazmat quantities from this report will be used by potential contractor as basis to submit cost for removal and disposal. For purposes of safety and eliminating any potential risk, environmental test and survey is recommended.

The Department has been using the technical expertise of Kleinfelder, Inc. in different engineering services as geotechnical, civil, environmental and surveying.

Award is recommended in accordance with the provisions of Ordinance No. 1763 Section 3.20.075 Professional/Technical Services Contracts.

FUNDING: 161677.1825.2300

Prepared by: Demy Bucaneg, Jr.

Title: Sr. Power Engineer

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Tree trimming, removal, grinding; mistletoe removal and crown reduction

DEPARTMENT: Public Works / Streets

CONTRACTOR Arborwell

AWARD AMOUNT: \$5,692.50

DATE OF RECOMMENDATION: January 9, 2006

BIDS OR PROPOSALS RECEIVED:

Arborwell, Castro Valley	\$5,692.50
Grover Tree, Modesto	\$7,280.00
Valley Crest, Sacramento	\$7,930.00
Berndt's Tree Service, Lodi	\$11,350.00

“NO BID” or NO RESPONSE RECEIVED:

None

BACKGROUND INFORMATION & BASIS FOR AWARD:

Tree removals and trimmings are part of the annual tree maintenance for the City of Lodi. This award addresses the removal of mistletoe in 53 of the City trees, removal of 1 City tree, and the pruning of 7 palm trees.

Award is based on low bid.

FUNDING: 105036

Prepared by: George M. Bradley

Title: Street Superintendent

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: WSWPCF Effluent Treatment - Polymer
DEPARTMENT: Public Works - White Slough Facility
CONTRACTOR Jenchem, Walnut Creek
AWARD AMOUNT: \$9,051.00
DATE OF RECOMMENDATION: January 17, 2006

BIDS OR PROPOSALS RECEIVED:

Jenchem, Walnut Creek

\$9,051.00

“NO BID” or NO RESPONSE RECEIVED:

None

BACKGROUND INFORMATION & BASIS FOR AWARD:

Polymer is needed to improve the quality of the treatment plant effluent. Without the polymer we would not be able to discharge without a violation.

The department has not found another supplier with a comparable product what will provide the performance required to effectively treat the effluent.

FUNDING: 170403

Prepared by: Del Kerlin

Title: Assistant Water Treatment Supt.

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Finance Department Computer Replacement
DEPARTMENT: Finance
CONTRACTOR M P C-G LLC, Nampa, Idaho
AWARD AMOUNT: \$9,202.93
DATE OF RECOMMENDATION: January 18, 2006

BIDS OR PROPOSALS RECEIVED:
M P C-G, LLC, Nampa, ID \$9,202.93
(City Standard, per Res. 2005-108)

“NO BID” or NO RESPONSE RECEIVED:
N/A

BACKGROUND INFORMATION & BASIS FOR AWARD:

Nine PCs in Finance date from 1998 and 1999, and no longer function efficiently with current software used by Revenue and Accounting personnel. Replacement of these PCs will help improve staff's ability to respond to customers' inquiries and to complete job processing more quickly.

Resolution 2005-108 provides for purchase of PCs from M P C, Dell, and HP to allow for standardization in computer equipment in the City.

FUNDING: Accounting Division - 100503 - \$2,045.10;
Revenue Division - 100505 - \$7,157.83

Prepared by: Joel Harris

Title: Purchasing Officer

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Purchase Upgrade Software for Well 4R Tank, Pump, and
Booster Pump System

DEPARTMENT: Public Works - Water

CONTRACTOR Rexel Norcal Valley

AWARD AMOUNT: \$5,864.01

DATE OF RECOMMENDATION: February 1, 2006

BIDS OR PROPOSALS RECEIVED:
Rexel Norcal Valley \$5,864.01

“NO BID” or NO RESPONSE RECEIVED:
None

BACKGROUND INFORMATION & BASIS FOR AWARD:

Well 4R has a complicated program to operate the well, booster pumps and large water tank. The existing software is no longer supported and the software has limited provisions for making changes to the program, which are needed to increase the flexibility of operating the water system.

Rexel Norcal Valley is the sole supplier of Allen Bradley Software to match existing equipment.

FUNDING: 180454

Prepared by: Frank Beeler

Title: Assistant Water/Wastewater Supt.

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Electric Inventory Replenishment
DEPARTMENT: Electric Utility
CONTRACTOR General Pacific, Portland, OR
AWARD AMOUNT: \$6,325.20
DATE OF RECOMMENDATION: February 2, 2006

BIDS OR PROPOSALS RECEIVED:

General Pacific, Portland	\$6,325.60
WESCO Distribution, San Leandro	\$7,657.57
All-Phase Electric, Stockton (wire only)	\$6,986.51
G E Supply Company, North Highlands (wire only)	\$6,491.93

“NO BID” or NO RESPONSE RECEIVED:

Kortick Manufacturing, Hayward (1 item only)
Western States Electric, Portland (2 items only)
Southwest Power, Benecia (1 item only)

BACKGROUND INFORMATION & BASIS FOR AWARD:

This material is needed to cover current work orders and for future maintenance of the electrical system.

FUNDING: 160.1496 Electric Inventory

Prepared by: Randy Lipelt

Title: Senior Storekeeper

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: North School Street Sycamore Trimming
DEPARTMENT: Public Works / Street Division
CONTRACTOR Valley Crest Tree Care Services
AWARD AMOUNT: \$8,600.00
DATE OF RECOMMENDATION: February 3, 2006

BIDS OR PROPOSALS RECEIVED:

Valley Crest	\$8,600.00
Arborwell	\$13,413.50

“NO BID” or NO RESPONSE RECEIVED:

Berndt's Tree Service
Grover Landscape Services
West Coast Arborist
Tree Elements

BACKGROUND INFORMATION & BASIS FOR AWARD:

This tree trimming is part of the maintenance of the City of Lodi's urban forest.

Award is based on low bid.

FUNDING: 105036

Prepared by: George M Bradley

Title: Street Superintendent

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: AutoCAD Subscription Renewals
DEPARTMENT: Public Works
CONTRACTOR DLT Solutions, Baltimore, MD
AWARD AMOUNT: \$6,622.32
DATE OF RECOMMENDATION: February 9, 1006

BIDS OR PROPOSALS RECEIVED:
DLT Solutions \$6,622.32

“NO BID” or NO RESPONSE RECEIVED:
N/A

BACKGROUND INFORMATION & BASIS FOR AWARD:

This order provides for 2006 software updates and support for the department's following Autodesk products: Survey, Civil 3D, Civil 3D-Civil Design, Map 3D, Mapguide.
DLT Solutions is Autodesk's master authorized sales partner for Autodesk products to government agencies.

FUNDING: 103021, 180451, 170401

Prepared by: Richard Prima

Title: Public Works Director

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Central Plume Monitoring Services
DEPARTMENT: Public Works
CONTRACTOR Treadwell & Rollo, Inc
AWARD AMOUNT: \$20,000.00
DATE OF RECOMMENDATION: February 14, 2006

BIDS OR PROPOSALS RECEIVED:
Treadwell & Rollo, Inc., San Francisco \$20,000.00

“NO BID” or NO RESPONSE RECEIVED:
N/A

BACKGROUND INFORMATION & BASIS FOR AWARD:

The City has a master agreement with Treadwell & Rollo, Inc., for various technical services pertaining to the PCE/TCE contamination. This order is for services to be performed, as required by the Regional Water Quality Control Board prior to bringing a one-year funding request to Council on March 1, 2006.

FUNDING: 190106 Central Plume Fund

Prepared by: Richard Prima

Title: Public Works Director

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Cherokee Lane Streetlight Replacements
DEPARTMENT: Electric Utility
CONTRACTOR Rayvern Lighting
AWARD AMOUNT: \$5,650.41
DATE OF RECOMMENDATION: February 10, 2006

BIDS OR PROPOSALS RECEIVED:

Rayvern Lighting, Paramount, CA	\$5,650.41
WESCO Distribution, San Leandro	\$5,689.20
All-Phase Electric Supply, Stockton	\$5,947.80
Platt Electric Supply, Stockton	\$6,452.07

“NO BID” or NO RESPONSE RECEIVED:

West-Lite Supply, Hayward

BACKGROUND INFORMATION & BASIS FOR AWARD:

These lamps are for replacement of burned-out streetlights on Cherokee Lane.

Award is based on low bid.

FUNDING: 160.1496 Electric Inventory 2005-2006 Budget

Prepared by: Joel Harris

Title: Purchasing Officer

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Streets Division Inventory Replenishment
DEPARTMENT: Public Works / Streets
CONTRACTOR Western Highway Products
AWARD AMOUNT: \$5,950.51
DATE OF RECOMMENDATION: February 17, 2006

BIDS OR PROPOSALS RECEIVED:

Western Highway Products	\$5,950.51
Interstate Sales (did not bid all items)	\$723.71
Silver State Barricade & Sign (did not bid all items)	\$7,926.09

“NO BID” or NO RESPONSE RECEIVED:

Flint Trading
Zumar Industries
Valley Steel Supply

BACKGROUND INFORMATION & BASIS FOR AWARD:

Self-sticking butyl pads are used to apply "Q" markers to median ends. Carsonite delineators are used to mark location of storm drains that are not easily seen. Rest of items are for sign posts, sign post anchors, and related hardware.

Western Highway was the low bidder.

FUNDING: 105031

Prepared by: Mike Watson

Title: Street Supervisor

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Digestor Gas Compressor Replacement
DEPARTMENT: Public Works - Water/Wastewater White Slough
CONTRACTOR Republic Sales and Manufacturing
AWARD AMOUNT: \$9,026.20
DATE OF RECOMMENDATION: February 22, 2006

BIDS OR PROPOSALS RECEIVED:
Republic Sales and Manufacturing, Dallas, TX \$9,026.20

“NO BID” or NO RESPONSE RECEIVED:
California Tank and Pneumatics
Accurate Air Engineering, Inc.

BACKGROUND INFORMATION & BASIS FOR AWARD:

Digestor gas compressors at White Slough are essential to maintain proper operation of the anaerobic solids handling process.

Republic Sales was the only respondent. (On the purchase of an identical compressor in October, 2005, Republic Sales was low bidder).

FUNDING: 170403

Prepared by: Del Kerlin

Title: Asst Wastewater Treatment Supt

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Library Periodicals Subscriptions
DEPARTMENT: Lodi Public Library
CONTRACTOR EBSCO Subscription Services
AWARD AMOUNT: \$9,898.44
DATE OF RECOMMENDATION: February 24, 2006

BIDS OR PROPOSALS RECEIVED:
EBSCO Subscription Services \$9,898.44

“NO BID” or NO RESPONSE RECEIVED:
N/A

BACKGROUND INFORMATION & BASIS FOR AWARD:

Lodi Public Library subscribes to over 300 magazines and newspapers. The majority of these subscriptions are managed through a jobber. Although several national jobbers are available to provide this service, switching vendors by bidding the contract annually is not advisable. The risk of lapses in receiving the various issues in a timely manner is a concern as one jobber cancels a subscription and the new jobber reinstates the subscription. Serving the public in a consistent timely manner is our preference.

FUNDING: 210801

Prepared by: Nancy Martinez

Title: Library Services Director

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Gas Powered Drill/Driver/Breaker
DEPARTMENT: Public Works / Street Division
CONTRACTOR Pacific Products and Services
AWARD AMOUNT: \$5,646.10
DATE OF RECOMMENDATION: March 8, 2006

BIDS OR PROPOSALS RECEIVED:

Pacific Products and Services	\$5,646.10
Avid Traffic Supply	\$6,439.02
Rigel Products and Service	\$6,222.56

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

This item is being purchased to keep on the sign truck. It will increase efficiencies, which is essential due to reduced work force and increased work load. It will be used primarily to drive sign post anchors into the ground, and where wood posts are used, to compact soil around the post. Currently, a towable air compressor and jack hammer are used for this purpose. There are times when a compressor is not available and jobs are delayed until one is available. It will always be available for use and will reduce trips for a compressor.

FUNDING: 105031

Prepared by: Mike Watson

Title: Street Supervisor

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Enhancement to MapGuide Software
DEPARTMENT: Public Works - Engineering
CONTRACTOR Websoft Developers
AWARD AMOUNT: \$5,000.00
DATE OF RECOMMENDATION: March 20, 2006

BIDS OR PROPOSALS RECEIVED:
Websoft Developers, Davis \$5,000.00

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Websoft Developers has been the only firm to work on the City's Mapguide system and has all the necessary knowledge of the City's needs since they are the primary firm working on the system, therefore no bids were received as this was treated as a sole source item.

FUNDING: Engineering Operating Account 103021.7323

Prepared by: Rebecca Areida

Title: Management Analyst

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: 10" x 12" Water Meter Assembly
DEPARTMENT: Public Works - Water/Wastewater Divisions
CONTRACTOR Golden State Flow Measurement
AWARD AMOUNT: \$16,984.18
DATE OF RECOMMENDATION: March 30, 2006

BIDS OR PROPOSALS RECEIVED:

Golden State Flow Measurement, Inc., Sacramento \$16,984.18

“NO BID” or NO RESPONSE RECEIVED:

N/A

BACKGROUND INFORMATION & BASIS FOR AWARD:

The customer has paid for the installation of a 10" metered water service. The City is standardized on Sensus brand flowmeters for large applications. Golden State Flow Measurement, Inc., is the local supplier.

FUNDING: 181402.7831.2100 Water Capital Project

Prepared by: Frank Beeler

Title: Assistant Water/Wastewater Supt.

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: WSWPCF Effluent Treatment - Polymer
DEPARTMENT: Public Works - White Slough Facility
CONTRACTOR Jenchem, Walnut Creek
AWARD AMOUNT: \$9,051.00
DATE OF RECOMMENDATION: March 23, 2006

BIDS OR PROPOSALS RECEIVED:

Jenchem, Walnut Creek

\$9,051.00

“NO BID” or NO RESPONSE RECEIVED:

None

BACKGROUND INFORMATION & BASIS FOR AWARD:

Polymer is needed to improve the quality of the treatment plant effluent. Without the polymer we would not be able to discharge without a violation.

The department has not found another supplier with a comparable product what will provide the performance required to effectively treat the effluent.

FUNDING: 170403

Prepared by: Del Kerlin

Title: Assistant Water Treatment Supt.